

# NCDOT / Regulatory Request System (RRS) User's Guide



### About this Guide

**Purpose:**

This guide was created to assist with the completion of Regulatory Request System (RRS) Requests for NCDOT projects to ensure consistent and complete responses.

It was developed with US Army Corps of Engineers and NC Division of Water Resources Transportation Permitting Branches.

**Format:**

The format of this guide displays the various steps from the RRS Site on the left side of the page, and the corresponding guidance for a response on the right side of the page.

This will display correctly once you download the pdf (versus viewing online).

**Blue bars identify the step pages in RRS**

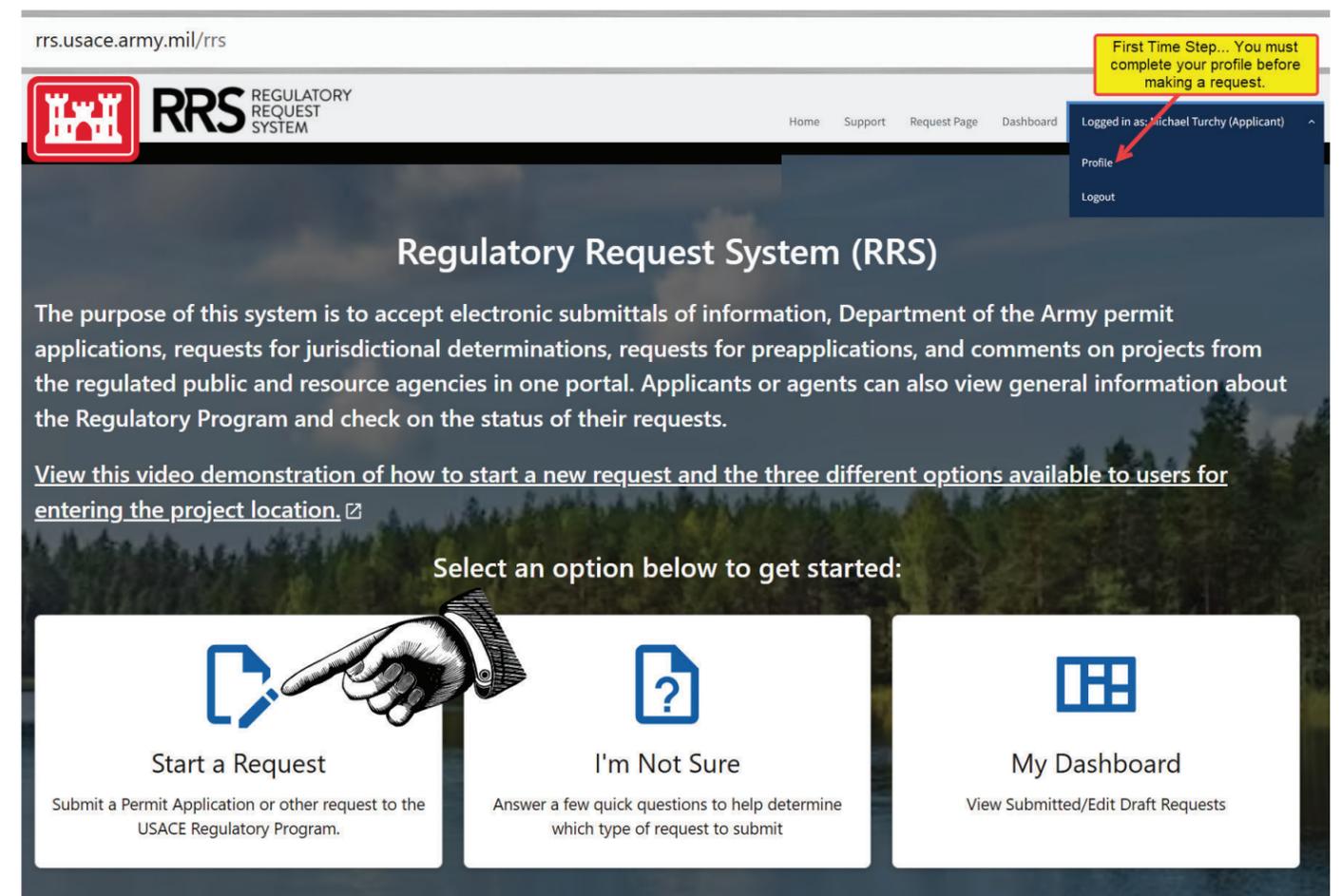
**Gray bars represent the questions for that page/step.**

Black and blue text provides instructions or recommend responses.

Purple text indicates special instructions between 404 and 401 permits.

### Starting a New Request for a Permit Application

[rrs.usace.army.mil](https://rrs.usace.army.mil)



## Start a New Request

A red asterisk (\*) indicates a required field.

Would you like to start a new request based on an existing RRS project? \*

Yes  No

### Project Information

Project Name \*

Has the USACE previously issued a file number for any part of the project area? \*

### Project Location

Latitude \*

Longitude \*

### Project Area

Project Area (size) \*

Unit of Measurement \*

### Additional Project Information

Parcel Number (optional)

Nearest Waterbody (optional)

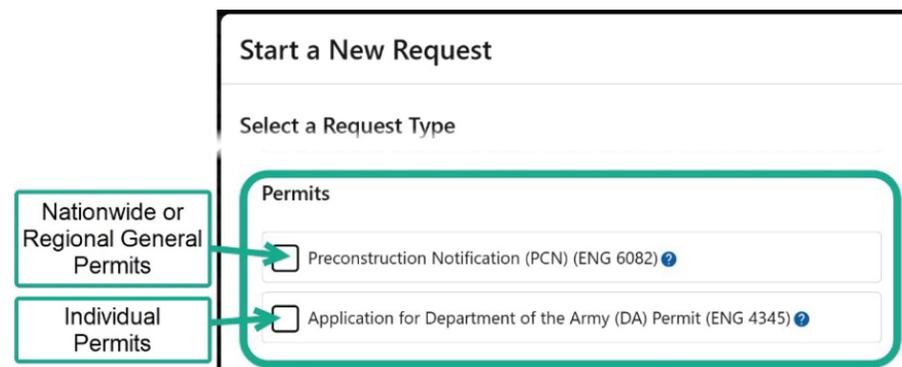
Directions to Project Location [?](#) (optional)

4000 characters allowed

Step 1 of 3

Cancel

Next



*This guide continues with questions/ guidance for a Nationwide or Regional General Permit.*

## Start a New Request – Screen/Step 1

**Note: You cannot return to, or edit any fields in the “Start a New Request” screens once you select “Continue” on Step/Screen 3**

### Project Name

#### Corps Preferred format:

NCDOT/ TIP# or State Project Number/ Waterbody Name/ Common Road Name (SR No) / County/ Div/ WBS #

Example 1: NCDOT/ B-1234/ Banks Creek / Banks Creek Road (SR 1136) / Yancey / Div 13 / DF18313.2100347

Example 2: NCDOT / U-5707 / Gillis Hill Road Extension / Hoke / Div 8 / WBS 12345.6.7

### Project Location

Keep it simple - A free-handed approximation of your study area is acceptable.

If you have the means to upload the correctly formatted study area (WGS84 Geodatabase), you can do so.

If the project does not have a study area (e.g. maintenance repair), use a point on the map, or create a drawing that captures the project.

### Additional Project Information

These are optional fields that are covered in other sections of RRS for NCDOT.

## Start a New Request – Screen/Step 2

### Select Request Type

Nationwide/ Regional General Permit or Individual Permit.  
A future guide will be created with IP guidance.

## Start a New Request – Screen/Step 3

This is a confirmation screen. No data input.

DRAFT

Current Step: 4 of 13

- Instructions
- Location Specific Information
- NC Division of Water Resources (DWR) - NCDWR 401
- Contact Information**
- General Project Information
- Permit Information
- Other Laws and Regulations
- Aquatic Resource Inventory
- Impacts and Mitigation
- Location Specific Questions
- NC Division of Water Resources (DWR) - NCDWR 401
- Supporting Information
- Certify, Sign, and Submit

---

### Applicant

USE PROFILE DATA

Choose an Existing Contact (optional)

Select...

**Applicant Name**

Salutation (optional)

Mr.

First Name \* Middle Name (optional) Last Name \*

Michael

Turchy

**Applicant Address**

Address \*

1598 Mail Service Center

Country \*

United States of America

City \* State \* Zip Code \*

Raleigh

North Carolina

27606

VALIDATE ADDRESS

**Applicant Contact Information**

Phone Number \*

Business

1

(919) 707-6157

Add

Phone Type      Country Code      Area Code and Phone Number      Extension

Email Address \*

maturchy@ncdot.gov

Company (optional)

North Carolina Department of Transportation

**Agents**

Has the applicant hired an agent to complete the application process? \*

No

## Preconstruction Notification Form Instructions Step 1

Instructions only. No data fields.

## Step 3 (no Step 2) – DWR 401 Application Form

Information only. No data fields.

## Step 4 – Contact Information

All organizations must have a single applicant, which is identified here.

### Applicant Name/ Address/ Contact Information

The NCDOT applicant must be an authorized individual, with signatory authority on behalf of NCDOT. This must be an NCDOT employee.

Selecting “Use Profile Data” should complete all of the applicant information.

### Agents

NCDOT will answer this question as “No”. The application process will be completed by an NCDOT employee.

**Otherwise the  
1) Right of Entry Form, and  
2) Agent Authorization form  
Becomes a required element.**

- ✓ Instructions
- ✓ Location Specific Information
- ✓ NC Division of Water Resources (DWR) - NCDWR 401
- ✓ Contact Information
- ✓ General Project Information
- ✓ Permit Information
- ✓ Other Laws and Regulations
- ✓ Aquatic Resource Inventory
- ⓘ Impacts and Mitigation
- ✓ Location Specific Questions
- ✓ NC Division of Water Resources (DWR) - NCDWR 401
- ✓ Supporting Information
- ⓘ Certify, Sign, and Submit

## General Project Information

### Project

Project Name ? \*

NCDOT / Helene US 19W North Bridges / Bridges 93, 124, 138 / Yancey / Div 13 / 18313.1100999

Has the USACE previously issued a file number for any part of the project area? \*

No

Project Description ? \*

Repairs/replacements of three bridges destroyed by Hurricane Helene off of US 19W North from Bent Creek Road to Murphytown Road, north of Burnsville, Yancey County.

Project Purpose ? \*

To replace 3 bridges destroyed by Hurricane Helene.

Nature of Activity ? \*

## Step 5 – General Project Information

### Project Name

Project Name from the “Start a New Request” section. This is displayed at the top of each page.  
 NCDOT/ TIP# or State Project No./ Waterbody Name/ Common Road Name (SR No) / County/ Div/ WBS #

### Project Description

Replacement of Bridge 39 over Cane Creek on Upper Lower Road (SR 2026) in Caldwell County. The lead federal agency is (FHWA or USACE).

### Project Purpose

Purpose and Need of Project:  
**Bridge:** To replace a bridge that is in poor condition and has reached the end of its useful life.  
**Other project:** Specific purpose and need as found in the NEPA/SEPA Document.

### Nature of Activity

Project details, such as:  
 A 20-foot, 2 span bridge will be replaced with a 60-foot, single span bridge.  
 This is not the location to enter project impact values.



- Current Step: 6 of 13
- Instructions
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- Supporting Information
- Certify, Sign, and Submit

### Permit Information

Identify the specific Nationwide Permit(s) or Regional or Programmatic General Permit you propose to use ? \*

NWP 3 Maintenance x | v

List any other Nationwide Permit(s), Regional General Permit(s), Individual Permit(s) used to authorize any part of the proposed project or any related activity. Also, if any other Certificates or Approvals/Denials have been received from other Federal, State or Local Agencies for Work Described in This Application, please include here and select "Other" in the Type of Approval column

| <input type="checkbox"/> | Type of Approval * | Explanation * | File Number * | Date Applied * | Date Approved | Date Denied |
|--------------------------|--------------------|---------------|---------------|----------------|---------------|-------------|
|--------------------------|--------------------|---------------|---------------|----------------|---------------|-------------|

No Permits found.

+ Add New Row

Select Applicable Statutory Authority\*

Section 404 of the Clean Water Act (33 U.S.C. 1344)

Section 10 of the Rivers and Harbors Act of 1899 (33 U.S.C. 403)

If the terms of the Nationwide Permit(s) you want to use require additional information to be included in the PCN, please provide here

**The terms of some of the Nationwide Permits include additional information requirements for preconstruction notifications +**

4000 characters allowed

Is any portion of the Nationwide Permit activity complete? ? \*

No

## Step 6 – Permit Information

### Permit Information / Applicable Authority [404/10]

Multi-Dropdown Selection of Permit Types and Authority.

**If you only need a 401, this box should still be checked. (If for the record only for USACE, this will be noted at Step 9.)**

**If the terms of the Nationwide Permit(s) you want to use require additional information to be included with the PCN, please provide here:**

Per NCDOT protocols, no additional information will typically be required.

**RRS REGULATORY REQUEST SYSTEM**

Preconstruction Notification (PCN) (ENG 6082) - Test

**DRAFT**

Current Step: 7 of 13

- Instructions
- Location Specific Information
- NC Division of Water Resources (DWR) - NCDWR 401
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**Endangered and/or Threatened Species**

USFWS IPAC Species List

I believe that the following species and/or its habitat may occur within my project area. (leave unchecked if you're not sure):

**USFWS IPAC Species in Project Location**

| Select                              | Common Name            | Scientific Name         | Listing Status      |
|-------------------------------------|------------------------|-------------------------|---------------------|
| <input checked="" type="checkbox"/> | Carolina heelsplitter  | Lasmigona decorata      | ENDANGERED          |
| <input checked="" type="checkbox"/> | Monarch butterfly      | Danaus plexippus        | PROPOSED THREATENED |
| <input checked="" type="checkbox"/> | Schweinitz's sunflower | Helianthus schweinitzii | ENDANGERED          |
| <input checked="" type="checkbox"/> | Tricolored bat         | Perimyotis subflavus    | PROPOSED ENDANGERED |

List any Additional Threatened or Endangered Species not included above. If no endangered species exist, enter "None" or "I'm not sure" if you can't determine this information.

No additional species

3979 characters left.

**Historic Properties**

List any historic properties that have the potential to be affected by the proposed Nationwide Permit activity. If no historic properties exist, enter "None" or "I'm not sure" if you can't determine this information.

See included Section 106 Documentation

**National Wild and Scenic Rivers**

No

**USACE Civil Work Projects (Section 408)**

Will the proposed Nationwide Permit activity require permission from the USACE pursuant to 33 USC 408 because it will alter or temporarily or permanently occupy or use a US Army Corps of Engineers federally authorized civil works project?

No

**Step 7 – Other Laws and Regulations**

**ESA**

**"I believe that the following species and/or its habitat may occur within my project area. (leave unchecked if you're not sure):"**

This list is automatically pulled from IPaC based on the Project Location drawn/ established at Step 1.

It is recommended to check IPaC to ensure all species, including critical habitat, are addressed in the application.

This screen "advances" the species for the Corps to address. Therefore, for NCDOT projects, all species should be selected.

You can use the space below or attach additional documentation to explain resolution.

**List any Additional Threatened or Endangered Species not included above. If no endangered species exist, enter "None" or "I'm not sure" if you can't determine this information**

The only species NCDOT would list here are NMFS species.

We're encouraged to use this box to explain ESA resolution if a few sentences can accomplish this. If you have ESA Supporting information to upload, you can add additional information at that step.

**Historic Properties**

Provide a brief summary of the Section 106 work for the project. e.g., No Effect was indicated for Archaeological and Historic Properties and Landscapes. Section 106 Documentation is included in the Supporting Information section.

**National Wild and Scenic Rivers**

Yes/No

**USACE Civil Works Projects (Section 408)**

If known, otherwise enter "I'm not sure" and the USACE will check for NCDOT projects.

**RRS REGULATORY REQUEST SYSTEM**

Preconstruction Notification (PCN) (ENG 6082) - Test

**DRAFT**

Aquatic Resources

Current Step: 8 of 13

- Instructions
- Location Specific Information
  - NC Division of Water Resources (DWR) - NCDWR 401
- Contact Information
- General Project Information
- Permit Information
- Other Laws and Regulations
- Aquatic Resource Inventory**
- Impacts and Mitigation
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| Water Name/Label *                    | State *        | Latitude * | Longitude * | Measurement Type * | Measurement Amount * | Measurement Unit * |
|---------------------------------------|----------------|------------|-------------|--------------------|----------------------|--------------------|
| <input type="checkbox"/> Waxhaw Creek | North Carolina | 34.8549522 | -80.7626754 | Linear             | 300                  | Foot               |
| <input type="checkbox"/> WA 1         | North Carolina | 34.8549522 | -80.7626754 | Area               | 0.01                 | Acre               |

[Add New Row](#)

| Local Waterway       | Cowardin Code        | HGM Code | JD Type         | Aquatic Resource Type |
|----------------------|----------------------|----------|-----------------|-----------------------|
| <input type="text"/> | -- Select a value -- | RIVERINE | No JD Requested | DELIN.NOJD-404        |
| <input type="text"/> | -- Select a value -- | RIVERINE | No JD Requested | DELIN.NOJD-404        |

**General Note:**

This page is the IDENTIFICATION of the Aquatic Resources present in the Project Area. Not the impacts to them.

**Step 8 – Aquatic Resource Inventory**

The “Project Area” is what was drawn/approximated in Step 1. The resources you should list here are the resources that were found in the NRTR.

**Aquatic Resources**

For projects with relatively few aquatic resources, manual entry will likely be most efficient.

For projects with a large number of resources, an excel file is available on this page for downloading, data insertion, and then re-upload back to RRS.

**Aquatic Resources Table (non-mandatory fields encouraged but not required)**



**RRS**  
REGULATORY  
SYSTEM

**Preconstruction Notification (PCN) (ENG 6082) - Test**

Current Step: 9 of 13

- Instructions
- Location Specific Information (DRN) - NCDWR 401
- Contact Information
- General Project Information
- Permit Information
- Other Laws and Regulations
- Aquatic Resource Inventory
- Impacts and Mitigation
- Location Specific Questions (DRN) - NCDWR 401
- Supporting Information
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Impacts

Drag .csv or .xlsx file here or [choose from folder](#)

| Water Name/Label | Impact Name               | Activity              | Type of Materials Being Discharged | Resource Type     | Permanent Loss | Impact Duration | Amount Type | Proposed Length (feet) | Proposed Width (feet) | Proposed Area Amount | Area Units  |
|------------------|---------------------------|-----------------------|------------------------------------|-------------------|----------------|-----------------|-------------|------------------------|-----------------------|----------------------|-------------|
| Waxhaw Creek     | Site 1 Bank Stabilization | Discharge of fill mat | Rock                               | River/Stream      | No             | Permanent       | Fill Area   | 100                    | 1                     | 100                  | Square Feet |
| WA 1             | Site 1 Fill               | Discharge of fill mat | Soil                               | Non-Tidal Wetland | Yes            | Permanent       | Fill Area   | 20                     | 20                    | 0.009183             | Acres       |

For proposed amounts, enter length and width, OR area amount.

Provide any additional information you may have about the proposed quantity of wetlands, streams, or other types of waters directly affected by the proposed Nationwide Permit activity. This level of detail is helpful to better understand the type of impacts that are proposed for your project.

What type of information are you looking for here?  
**Waxhaw Creek will require 100 linear feet of bank stabilization. Roadway fill as the result of road widening will impact 0.009 acre of wetland to WA 1.**

Mitigation

Description of Avoidance, Minimization, and Compensation  
 Avoidance:  
 Here's what we did to avoid:  
 Minimization:  
 Will the proposed activity result in a loss to wetlands or waters that exceeds National or District thresholds?  
 Yes

Explain how compensatory mitigation requirements in paragraph (c) of general condition 23 will be satisfied or explain why the adverse environmental effects are no more than minimal and why compensatory mitigation should not be required for the proposed activity.  
 Yes

3999 characters left  
 Do you propose compensatory mitigation?  
 Yes

Mitigation Banks / In-Lieu Fee Programs

Drag .csv or .xlsx file here or [choose from folder](#)

| Mitigation Name (i.e. All Wetlands, Stream A, etc.) | Mitigation Type | Bank/LEF Name                         | Proposed Credit Amount | Credit Units |
|-----------------------------------------------------|-----------------|---------------------------------------|------------------------|--------------|
| All Wetlands                                        | In-lieu Fee     | North Carolina Division of Mitigation |                        | Acre Based   |

**General Notes:**

This page is the IMPACTS to the resources identified on the previous page. If the resources are NOT identified on the previous page, they will not appear on the Water Name drop down option on this page.

**Step 9 – Project Impacts and Mitigation**

For projects with relatively few impacts, manual entry will likely be most efficient.

For projects with a large number of impacts, an excel file is available on this page for downloading, data insertion, and then re-upload back to RRS.

**Impacts Table**

**Columns:**

**Water Name/ Label**

Auto-pulled from previous Aquatic Resources Table (Step 8) (as drop down selections).

**Impact Name**

Match this name with the Site Number from the Impact Summary Table  
 e.g: Site 1- Bank Stabilization  
 Site 1 – Permanent Fill

**Activity**

See NCDOT Impact to RRS Translation Table on following page.

**Additional Information –**

Provide any additional information you may have about the proposed quantity of wetlands, streams, or other types of water directly affected by the proposed nationwide permit activity. This level of detail is helpful to better understand the type of impacts that are proposed for your project.

We're encouraged to use this box to explain the impacts noted above. Additional documentation may be required and uploaded as supplemental information to explain complex impacts.

If a 401 or Buffer Certification is Required but a 404 permit is not required, enter the following information here:  
**“courtesy copy/notification only for the USACE”**

NCDOT Activity Table and Translation into RRS from Step 9

| NCDOT Activity                                  | RRS "Activity"             | RRS "Resource Type" | RRS Reaction                                                                                                                           | RRS Changes/ Work-Arounds                                                                                                                                                                                                                 |
|-------------------------------------------------|----------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Streams</b>                                  |                            |                     |                                                                                                                                        |                                                                                                                                                                                                                                           |
| Temporary Causeway for Construction Access      | Discharge of Fill Material | <b>Other</b>        | Selecting <b>other</b> allows an entry of length, width, OR area.<br>If Area is entered, allows selection of sq ft OR acres.           | As most work pads are not perfectly rectangular, length x width doesn't provide an accurate area that matches the area in the Impact Summary Table.<br>By using "other" we can enter impacts that match the area on Impact Summary Table. |
| Temporary Dewatering                            | <b>Other</b>               | River/Stream        | Selecting <b>River/Stream</b> requires a length and width value, and auto-calculates in square feet.                                   | --                                                                                                                                                                                                                                        |
| Temporary Pipes                                 | Discharge of Fill Material | River/Stream        | Selecting <b>River/Stream</b> requires a length and width value, and auto-calculates in square feet.                                   | --                                                                                                                                                                                                                                        |
| Bank Stabilization                              | Discharge of Fill Material | River/Stream        | Selecting <b>River/Stream</b> requires a length and width value, and auto-calculates in square feet.                                   | --                                                                                                                                                                                                                                        |
| Culvert                                         | Discharge of Fill Material | River/Stream        | Selecting <b>River/Stream</b> requires a length and width value, and auto-calculates in square feet.                                   | We'll place the length of the culvert in length, and the width in the width. Note that the impact will auto-calculate to square feet.                                                                                                     |
| Utility Relocation (open cut of stream)         | Discharge of Fill Material | River/Stream        | Selecting <b>River/Stream</b> requires a length and width value, and auto-calculates in square feet.                                   | --                                                                                                                                                                                                                                        |
| <b>Wetlands</b>                                 |                            |                     |                                                                                                                                        |                                                                                                                                                                                                                                           |
| Permanent or Temporary Fill in Wetlands         | Discharge of Fill Material | Non-tidal wetland*  | Selecting <b>non-tidal wetland</b> , places "N/A" in length and width and requires entry in area. Allows area to be in sq ft or acres. | --                                                                                                                                                                                                                                        |
| Mechanized Clearing in Wetlands                 | Discharge of Fill Material | Non-tidal wetland*  | Selecting <b>non-tidal wetland</b> , places "N/A" in length and width and requires entry in area. Allows area to be in sq ft or acres. | --                                                                                                                                                                                                                                        |
| Utility Relocation (wetland without conversion) | Discharge of Fill Material | Non-tidal wetland*  | Selecting <b>non-tidal wetland</b> , places "N/A" in length and width and requires entry in area. Allows area to be in sq ft or acres. | --                                                                                                                                                                                                                                        |
| Utility Relocation (wetland with conversion)    | Conversion of waters type  | Non-tidal wetland*  | Selecting <b>non-tidal wetland</b> , places "N/A" in length and width and requires entry in area. Allows area to be in sq ft or acres. | --                                                                                                                                                                                                                                        |
| Hand Clearing in Wetlands                       | n/a                        | Non-tidal wetland*  | n/a                                                                                                                                    | --                                                                                                                                                                                                                                        |

Step 9 – Project Impacts and Mitigation (continued)

Mitigation

Description of Avoidance, Minimization and Compensation

Describe the Avoidance and Minimization efforts for the project.

Will the proposed activity result in a loss to wetlands or waters that exceeds National or District thresholds?

If mitigation is required for NCDOT, answer "Yes"

Explain how compensatory mitigation requirements in paragraph (c) of general condition 23 will be satisfied or explain why the adverse environmental effects are no more than minimal and why compensatory mitigation should not be required for the proposed activity.

DMS or Mitigation banks, if required.

Do you propose compensatory mitigation?

Permittee Responsible Mitigation

Use rarely anticipated.

Mitigation Banks / In-Lieu Fee Programs Table

Columns  
Mitigation Name

Mitigation Type

Bank/ILF Name

Proposed Credit Amount

Credit Units

**Skips to Step 11 – Location Specific Questions/  
NCDWR 401**

**Is the owner the same as the applicant?**

Yes

**Does the project involve maintenance dredging funded by the Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund OR involve the distribution or transmission of energy or fuel (including natural gas, diesel, petroleum, or electricity).**

No

**Is this project connected with (American Rescue Plan Act) ARPA funding or S.L. 2023-134 (earmark)?**

Yes/No

**Is this a NC Division of Mitigation Services (NCDMS) Project? Note – Select Yes only if NCDMS is the applicant/co-applicant.**

No

**Is this project a public transportation project?**

Yes

**Is this a NC Department of Transportation (NCDOT) Project?**

Yes/No

**NCDOT TIP or state project number:**

**NCDOT WBS #**

This is the WBS Element that the permitting fees will be drafted from.

**Application for NC Division of Water Resources (DWR) Certification. Type(s) of approval sought from the DWR? (required field)**

NCDOT would select the following options (as applicable):

- 401 Water Quality Certification – Use for Certificate of Coverage OR Individual WQC
- Riparian Buffer Certification

**-401 Water Quality Certification – Courtesy Copy Only (if 401 notification is not required)**

**Is this a modification OR new project with existing ID?**

Yes/No – If yes, text field appears for ID no.

**Is the project located in any of NC's twenty coastal counties?**

Yes/No – If yes, yes/no appears for "Is Project located in CAMA AEC?"

**Is the project located in a designated trout watershed?**

Yes/No – If yes, upload box appears for copy of existing WRC correspondence (optional)

**Name of Nearest Waterbody**

**Does the proposed activity impact perennial or intermittent streams?**

Yes/No – If Yes, Cowardin Class info/ instructions appear.

(In Aquatic Resource Inventory Step, Use Cowardin Code R2 or R3 for perennial. Use R4 for intermittent)

**Location Specific Questions / NCDWR 401 (continued)**

**Buffer Impacts and Mitigation Summary**

**Will project occur in an area subject to state riparian buffer regulations?**

Yes/No. Yes Triggers:

**Will project result in any impacts within a protected riparian buffer?**

Yes/No. Yes Triggers:

**Which protected basin(s) is the project located within?**

*Option Dropdown.*

**Are the buffer regulations implemented by a delegated local government?**

No

**Buffer Impact Table**

**Columns:**

**Site #**

*Site No.*

**Impact Purpose**

**Buffer Rule Table of Uses line item/citation**

**Stream Name**

**Zone 1 Impact (square feet)**

**Permanent or Temporary**

**Buffer Mitigation Required**

Yes/No

**Zone 2 Impact (square feet)**

**Will the project result in an impact within a protected riparian buffer that requires buffer mitigation.**

Yes/No, Yes Creates the following table

**Buffer Mitigation Table:**

**Zone**

**Total Impact (square feet)**

**Multiplier**

**Required Mitigation (square feet)**

**How is buffer mitigation proposed to be met?**

**Payment to NC Division of Mitigation Services**

**Upload box for copy of DMS acceptance.**

**Location Specific Questions / NCDWR 401 (continued)**

**Stormwater Management Plan**

**Does this project disturb > 1 acre of land?**

Yes/No. Yes Triggers Next Question: (This error has been noted to DWR/ fix in progress. Even if NCDOT disturbs less than 1 acre of land, our NPDES still applies.)

**Is this an NCDOT project subject to compliance with NCDOT's Individual NPDES permit NCS000250?**

Yes. (Yes triggers the following question, in error. Fix in progress.)

**Has SELDOM (Stochastic Empirical Loading and Dilution Model) been run for this project?**

Yes/No. No triggers: Provide reasoning for not utilizing SELDM model

No

**Stormwater Management in Buffered Basins**

**Does this project comply with the stormwater management requirements of the applicable buffer rules?**

Yes/No. No triggers text box to explain why. (This question should only appear if above buffer question is checked "yes" but it appears regardless. Error noted to DWR/ fix in progress.)

**Environmental Documentation**

**Is an environmental document required under NCEPA (01 NCAC 25 .0100)?**

Yes

**Has this document review been finalized by the State Clearing House?**

Yes – Triggers required upload.

No – Triggers comment text box.

**Violations**

**Is this site in violation of DWR Water Quality Certification Rules (15A NCAC 2H .0500), Isolated Wetland Rules (15A NCAC 2H .1300), or DWR Surface Water or Wetland Standards or Riparian Buffer Rules (15A NCAC 2B .0200)?**

Yes/No (neither trigger additional questions)

**Cumulative Impacts**

**Will this project (based on past and reasonably anticipated future impacts) result in additional development?**

Yes – Triggers required upload for qualitative or quantitative cumulative impact analysis.

No – Triggers optional comment text box

*Page Intentionally Bank to resume two-up-facing formatting.*

### Add Supporting Document Information

Document Type \*

Document Created Date \*

Document Label \*

Information Source/Citation \*

Documents\*  
Input accepts multiple files \*

Drag files here or [choose from folder](#)

### Step 12 – Supporting Information

**Are there any supporting documents you will be uploading?**

Yes.  
Select: Add New Row Button to add a document.

**Table of Documents**

**Columns:**  
**Document Type Dropdown:**

- Likely NCDOT Documents:
- Project Plans
  - Endangered/ Threatened Species Information
  - Historic Properties/ Cultural Resources Information (Includes Tribal Coordination)

**Any documents uploaded in previous sections do not need to be re-uploaded. e.g., NEPA doc and mitigation acceptance from the 401 section.**

**Document Creation Date:**  
This date does not matter/ select the date you completed this application.

**Document Label:**  
Identification of the file e.g., USFWS Consultation

**Information Source/Citation:**  
Does not matter. Recommend "NCDOT"  
Select "Add" Button

Documents do not upload until "Save Progress" is selected, so periodically select:

### Step 13 – Certify, Sign, and Submit

This should be an NCDOT official.

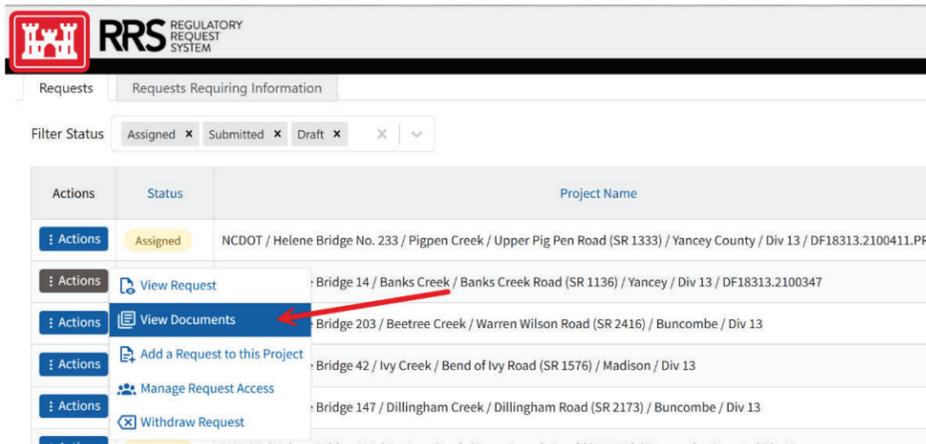
You will be returned to the Dashboard, but do not close RRS.

**Interim Steps for NC DWR Permit Processing**

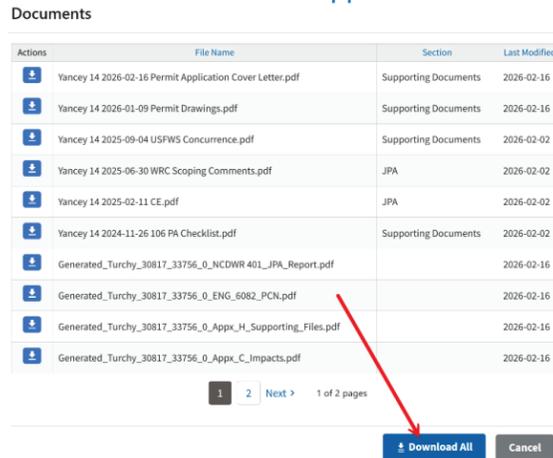
Until DWR's system is fully integrated with RRS, the following steps are necessary to transmit the permit application to NCDWR:

If the project does not require 401 notification, this step is not required.

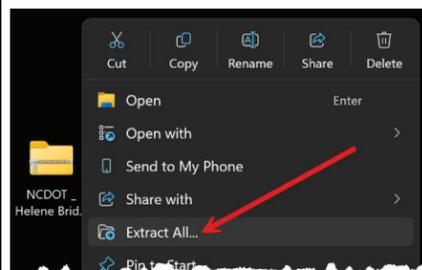
Select the Actions Button beside the Application you just submitted. Select "View Documents"



A document window will appear. Select "Download All".



The documents will download in a zipped file. Right click this file and select "Extract All".



You will return to this saved location in a later step.

Navigate to DWR's Project Submittal Interim Form <https://edocs.deq.nc.gov/Forms/Supplemental-Information-Form>

**Project Submittal Interim Form**

**Project Type:**

- For the Record Only (Courtesy Copy)
- New Project
- Modification/New Project with Existing ID
- More Information Response
- Other Agency Comments
- Pre-Application Submittal
- Re-Issuance/Renewal Request
- Stream or Buffer Appeal

**Is this application for a project associated with emergency response/repairs from Hurricane Helene impacts to your project or property?\***

Yes  No

**Submittal Type:**

401 Application

**Project Contact Information**

**Name:** Your Name

**Email Address:** youremail@ncdot.gov

**Project Name:**

Copy and Paste from RRS Dashboard

**Is this a public transportation project?\***

Yes  No

**Is this a DOT project?\***

Yes  No

**Is the project located within a NC DCM Area of Environmental Concern (AEC)?\***

Yes  No  Unknown

**Does this project involve maintenance dredging funded by the Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund, electric generation projects located at an existing or former electric generating facility, or involve the distribution or transmission of energy or fuel, including natural gas, diesel, petroleum, or electricity?\***

Yes  No

**Is this project connected with ARPA funding?\***

Yes  No

**TIP#:**

**WBS#:** Paste from RRS Dashb

**County (ies):\***

Yancey

Add another county

**Please upload all files that need to be submitted.**

Click the upload button or drag and drop files here to attach document

**Upload**

Only pdf or kmz files are accepted.

**Describe the attachments or add comments:**

**Signature:\***

Sign

Save as Draft

**Submit**

Drag the extracted files into this zone.

Note: If you have a 401 AND a Buffer Certification Request, you do NOT have to do this activity twice. Just list the 401 Application and DWR will automatically note the Certification

## RRS Access Management

### Modify Request Access

#### Details

**Project Name:**

Test

**Project Owner:**

Michael Turchy

**Request Type:**

Preconstruction Notification (PCN) (ENG 6082)

**Project Owner Email:**

[maturchy@ncdot.gov](mailto:maturchy@ncdot.gov)

### Add User to Request

**User Search:**

Search by email to add a user to this request. The user must have an existing RRS account before being added.

🔍

**Users Granted Request Access:**

No users have been added to this request yet. Use the search field above to add users.

**Permission Levels**

**Project Owner:** Full access, can manage permissions and transfer project ownership. Only the project owner can sign and submit a request.

**Read/Write:** can view and edit the request, but cannot manage permissions or sign and submit the request.

**Read Only:** Can view the request, but cannot make any changes.