



Note: Only 1000 features can be added to a map from a local file.

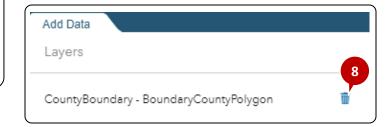
To add more than 1000 features, first <u>create</u> <u>a hosted feature layer</u> under your GO!NC account.

(Contact gishelp@ncdot.gov for assistance).

Add Data from a Local File

- **1.** Click on the **Add Data** button to open the panel.
- 2. Click on the "File" tab.
- **3.** Click the Browse button to navigate to your file.
- **4.** Or drag the file into the panel.
- **5.** Check this if you want to improve the drawing performance of complex spatial features.
- **6.** Use the Layer List tool to toggle the added layer on and off and view attributes.
- 7. To view or delete layers you've added to the map, click on "LAYERS" at the bottom of the panel.
- **8.** From the "LAYERS" list, click on the trashcan next to the layer to remove it from the map.

Note: If the added layer has a different spatial reference than your basemap, the added layer might not be visible.



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