



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

October 7, 2025

Contract: C205092
TIP: U-5875
County: Pitt
Route: SR 1203 (Allen Rd)
Description: Widening of SR 1203 (Allen Road) from SR 1467 (Stantonsburg Rd) to US 13
(Dickinson Ave Ext)

A mandatory pre-bid meeting for the above project was held in person at the Division Construction Office on September 30, 2025.

The following individuals were in attendance:

<u>Name</u>	<u>Agency/Company</u>
Jordan Scott	NC DOT Division Construction Engineer
Aaron Bullard	NC DOT Assistant Division Construction Engineer
Jason Beasley	NC DOT Resident Engineer
Cam Jones	NC DOT Assistant Resident Engineer
Tyler Phillips	NC DOT Engineering Specialist II
Mike Adams	NC DOT/Volkert Engineering Technician
Heather Lane	NC DOT Division Project Development Engineer
Michael Aman	NC DOT Project Team Lead
Casey Whitley	NC DOT Bridge Project Engineer
David Kramer	NC DOT Division Utility Engineer
Daniel Waugh	NC DOT Area Construction Engineer Div 1 & 2
Tom Brown	NC DOT Highway/Railroad Project Manager via TEAMS
Chad Mills	NC DOT Division Utility Coordinator via TEAMS
Jeffrey Renn	NC DOT State Proposals & Specifications Engineer via TEAMS
Chris Cox	NC DOT Project Engineer via TEAMS
Michael O'Brien	Greenville Utilities Commission – Gas
Dillon Wade	Greenville Utilities Commission – Gas
Jarrett McGalliard	Greenville Utilities Commission – Water Resources
Travis Welborn	Greenville Utilities Commission – Water Resources
Doug Boone	Greenville Utilities Commission – Electric Engineer II via TEAMS
Alan Cummings	Greenville Utilities Commission – Gas via TEAMS
Jeremy Whitehurst	Barnhill Contracting Inc
Drew Sowers	Barnhill Contracting Inc
Ryan Holton	Barnhill Contracting Inc
Jonathan Proctor	Barnhill Contracting Inc
Joe Hollis	Fred Smith Company
Matthew Williams	Fred Smith Company

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
GREENVILLE CONSTRUCTION OFFICE
2815 ROUSE ROAD EXTENSION
KINSTON, NC 28504

Telephone: (252) 439-2970
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
1710 NORTH MEMORIAL DRIVE
GREENVILLE, NC 278.34

David Pearce	Parker Stockstill
Brandon Taylor	Parker Stockstill
Andy Berry	S T Wooten Corporation
David Knoll	S T Wooten Corporation
Cody Pittman	S T Wooten Corporation
Michael Alford	S T Wooten Corporation
Drew Byrd	S T Wooten Corporation
Davis Wooten	S T Wooten Corporation

Mr. Bullard called the meeting to order at promptly 10:00 am, and all contractors had signed in for the meeting at this time.

Bidding Information:

- All bidders must be on Interested Parties List and prequalified as a Bidder.
- Must attend and sign in at mandatory pre-bid meeting. Individuals attending this meeting cannot represent more than one company and must be an officer or permanent employee of the company represented.
- All bids and bid bonds must be submitted electronically, using the approved electronic bidding provider for submitting your electronic bid. Any questions concerning this, call Jaci Kincaid at 919-707-6920.
- Any questions after the pre-bid meeting should be directed to the Raleigh Contract Office, 919-707-6900 or email ContractOfficer@ncdot.gov.

Overall Contract Time: The date of availability for this contract is **December 1, 2025** and completion date of **December 12, 2029**.

Intermediate Contract Time Number 1: Except for that work required under the Project Special Provisions for Permanent Vegetation Establishment, the Contractor will be required to complete all work included in this contract and shall place and maintain traffic on same. The date of availability for this intermediate contract time is **December 1, 2025** and completion date for this intermediate contract time is **June 15, 2029**.

Intermediate Contract Time Number 2 and Liquidated Damages:

- Lane closure restrictions (\$250/15 minutes LDs)
 - Allen Road: Monday - Friday, 6 am to 9 am and 4 pm to 7 pm
 - Dickinson Avenue, Greenville Boulevard, Allen Road (-L-131+00 – 139+00): Monday - Sunday, 6 am to 7 pm
 - Holiday Restrictions

Intermediate Contract Time Number 3 and Liquidated Damages:

- Lane closure restrictions (\$500/15 minutes LDs)
 - Stantonsburg Road: Monday-Sunday, 6 am to 7 pm
 - Holiday Restrictions

Intermediate Contract Time Number 4 and Liquidated Damages:

- Phase I, Step 4 (Crosslines at Briarcliff Dr as shown on TMP 10)
 - Available when school is not in session
 - Complete within 72 hours

Intermediate Contract Time Number 5 and Liquidated Damages:

- Phase II, Step 2 (Culvert completion as shown on TMP 21)
 - Complete within 120 days

Utility Construction:

Mr. Travis Welborn with Greenville Utilities (GUC) Water Resources covered the water and sewer requirements. The pipe required for this job is thickness class 50. PVC pipe will be utilized for water. Gate valves are to be utilized, not butterfly valves. The 24-inch water main is a main feed for both Greenville Utilities (GUC) system as well as the Greene County tank. When work is being done on tie-ins, the main can only be taken down for 6-8 hours. He advised that it will be easier to accommodate a shutdown from May through September. Travis also stressed the importance of following the GUC design manual and ensuring that all work is done in accordance with it.

Mr. Dillon Wade with Greenville Utilities (GUC) Gas reviewed in detail the natural gas construction project special provisions and requirements. Specific items addressed were:

- The scope of the project generally includes:
 - Construct, test, purge, and gas-up of the Natural Gas Main along Allen Road.
 - The proposed 6-inch PE natural gas main is approximately 2.5 miles in length. The route of the proposed gas main begins at the intersection of Dickinson Ave and follows Allen Road to the intersection of Stantonsburg Rd.
 - The Construction will be within NCDOT Right-of-Way and Permanent Utility Easements (PUE).
 - As designed, there is one (1) 12" Jack and Bore under the Carolina Coastal Railroad and the remainder of the construction is designed to be performed by horizontal directional drill, pneumatic piercing, plow, and conventional trenching methods.
 - The new gas main is to be air tested for 8 hours at 90 psig for a maximum allowable operating pressure (MAOP) of 60 psig.
- UG-1-G: Only individuals / contractors that meet the requirements and minimum operator qualifications outlined in the Special Provisions will be allowed to perform work on Greenville Utilities Commissions natural gas pipeline.
- UG-1-G: A preconstruction conference will be required prior to beginning any gas work. Prior to scheduling this conference, all required plans, submittals, and certifications shall be submitted and approved by GUC. The conference attendees shall include NCDOT, GUC, prime contractor, and subcontractor.
- UC-2-G: All work on the natural gas distribution system shall be performed in accordance with:
 - Title 49 of the Code of Federal Regulations, Chapter I, Part 192 (49 CFR 192), "Transportation of Natural and other Gas by Pipeline: Minimum Federal Safety Standards"
 - Title 29 of the Code of Federal Regulations, Chapter I (29 CFR 1926), "Occupational Safety and Health Standards for the Construction Industry"
 - GUC's Operation and Maintenance Plan – link is provided on page UC-1-G
 - Any other applicable standards which are hereby incorporated into the Specifications by reference.
 - All employees and visitors to the jobsite are required to wear proper PPE (hard hats, safety vests (Type 2) and safety shoes at a minimum while on site, and fire-resistant rated clothing when necessary).
- UC-2-G: All work within the railroad right of way shall be coordinated with Carolina Coastal Railway
- UC-3-G: A one-week notice will be required for work requiring GUC observation outside of Monday – Friday, 8am – 5pm.

- UC-3-G: Gas Subcontractor shall provide the Minimum Operator Qualification requirements in accordance with Title 49 of the Code of Federal Regulations, Chapter I, Part 192 (49 CFR 192), Subtitle N, “Qualification of Pipeline Personnel”. The full list of qualifications and record requirements is detailed on pages UC-4-G through UC-8-G.
- UC-3-G: GUC Gas will supply the Contractor with all materials listed on the project plan Bill of Materials. Material requests shall be made 30 days in advance. Materials will be available at the GUC warehouse located at 701 Utility Way, Greenville, NC and may be picked up between the hours of 9am – 4pm, Monday – Friday.
- UC-8-G: Gas Subcontractor employees who will be directly involved in the gas line construction shall comply with drug and alcohol testing in accordance with Title 49 of the Code of Federal Regulations, Chapter I, Part 199 (49 CFR 199), “Drug and Alcohol Testing,” and Subtitle A, Part 40, “Procedures for Transportation Workplace Drug and Alcohol Testing Programs”. Documentation of participation in a program meeting these requirements shall be submitted to NCDOT.
- UC-8-G: As-built data will be collected by GUC. The Contractor shall ensure GUC has full access for this data collection during installation and prior to backfill.
- UC-17-G: The requirements for testing newly installed lines as noted on pages UC-17-G through UC-19-G were reviewed in detail. All services shall be pressure tested from the riser to the new tap prior to introducing gas.
- UC-21-G: Purging requirements as specified were thoroughly reviewed.
- UC-24-G: The requirements for Operation of Existing Facilities were discussed, including operations of valves and service interruptions.
- The Contractor shall provide bore logs for all pipe installed by horizontal directional drills.

Greenville Utilities Commission (GUC) Memorandum is attached for additional details regarding everything covered by Mr. Wade.

Utilities by Others:

According to Mr. David Kramer, NCDOT Utility Engineer, GUC Electric power distribution work is completed. There are several telecommunications providers who are relocating. All are expected to be completed prior to the date of availability.

There is an abandoned and purged 12” polyethylene methane gas line in the right of way. This was previously operated by Pitt Landfill Gas, LLC and ran from the landfill to the hospital. The Contractor will be required to remove and plug and sections encountered that are in conflict. The purge certificate is provided on the project letting website under Supplemental Information.

Railroad (CLNA):

Carolina Coastal Railway (CLNA) leases the tracks and all work around the rail lines must be conveyed and communicated directly with CLNA. The existing gates, signals, and cantilevers will be relocated by CLNA. Due to the multiple traffic shifts, it may be necessary for this work to be installed during Phase 1, which will require the roadway Contractor to work around newly installed devices. CLNA is exploring the option of doing this work in multiple phases but for bidding purposes, bidders shall plan on needing to work around them from Phase 2 onward.

Railroad flagging that is required will be coordinated directly with CLNA and payment for flagging will be made via NCDOT Rail. It was emphasized that no contact will be made with Norfolk Southern or RailPros or else the Contractor will bear the responsibility for payment of

flagging services. CLNA point of contact is Mr. Alan Bridgers, abridgers@regional-rail.com or (252) 237-8259.

Phasing Overview:

- Phase 1 – Traffic will largely remain in the existing pattern; construct northbound lanes away from traffic
- Phase 2 – Traffic will be shifted to outside lanes, one lane each direction; construct interior lanes/median; complete culverts
- Phase 3 – Southbound traffic shifted to new inside lane for construction of southbound outside lane; northbound traffic opened to both lanes
- Phase 4 – Traffic shifted to outside lanes for construction of monolithic islands; final lift of surface and final pavement markings

After opening to floor to any additional questions or items of discussion, Mr. Bullard reminded everyone that after today's meeting, any questions regarding this project should be directed to the Raleigh Contract Office by phone at (919) 707-6900 or by email to Ron Davenport (Contractofficer@ncdot.gov)

There being no further business, the meeting was adjourned by Mr. Bullard.

Minutes prepared by: Rebecca L. Goetz, Administrative Specialist I

Minutes Submitted By:

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Aaron Bullard

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Aaron Bullard, NC DOT Assistant Division Construction Engineer