



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

February 18, 2013

**Addendum No. 1**

RE: Contract ID C203276

WBS # 39044.3.1

State Funded

**Buncombe County (U-4014)**

US-25 (McDowell Street) Tunnel Under Victoria Road In Asheville

**February 19, 2013 Letting**

To Whom It May Concern:

Reference is made to the proposal form furnished to you on this project.

The following revisions have been made to the proposal:

Due to a system requirement, the goal for participation by Minority Business Enterprise's is being revised to 0.1%. Without this revision the bidding software will not allow any participation to be shown for neither MBE's nor WBE's. The bidder will not be held to the 0.1% goal for MBE participation nor will a good faith effort be required for failure to meet this 0.1% MBE goal. The WBE participation goal remains unchanged at 2.0 %.

The Expedite File has been updated to reflect this revision. Please download the Expedite Addendum File and follow the instructions for applying the addendum. Bid Express will not accept your bid unless the addendum has been applied.

On Page No.7 the MBE goal within the project special provision entitled "Minority Business Enterprise and Women Business Enterprise" has been revised. Please void Page No.7 in your proposal and staple the revised Page No.7 thereto.

**MAILING ADDRESS:**  
NC DEPARTMENT OF TRANSPORTATION  
CONTRACT STANDARDS AND DEVELOPMENT UNIT  
1591 MAIL SERVICE CENTER  
RALEIGH NC 27699-1591

TELEPHONE: 919-707-6900  
FAX: 919-250-4119  
  
**WEBSITE:** [www.ncdot.gov](http://www.ncdot.gov)

**LOCATION:**  
CENTURY CENTER COMPLEX  
ENTRANCE B-2  
1020 BIRCH RIDGE DRIVE  
RALEIGH NC 27610


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The contract will be prepared accordingly.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. A. Garris', written in a cursive style.

R. A. Garris, PE  
Contract Officer

RAG/jag  
Attachment

cc: Mr. Ron Hancock, PE  
Mr. Jay Swain, PE  
Ms. D. M. Barbour, PE  
Mr. J. V. Barbour, PE  
Ms. Teresa Canales, PE  
Mr. R.E. Davenport, PE  
Ms. Lori Strickland  
Project File (2)

Mr. Ray Arnold, PE  
Ms. Natalie Roskam, PE  
Ms. Penny Higgins  
Ms. Jaci Kincaid  
Mr. Ronnie Higgins  
Mr. Larry Strickland  
Ms. Marsha Sample

**MBE and WBE Goal**

The following goals for participation by Minority Business Enterprises and Women Business Enterprises are established for this contract:

**(A) Minority Business Enterprises 0.1 %**

- (1) *If the MBE goal is more than zero*, the Contractor shall exercise all necessary and reasonable steps to ensure that MBEs participate in at least the percent of the contract as set forth above as the MBE goal.
- (2) *If the MBE goal is zero*, the Contractor shall make an effort to recruit and use MBEs during the performance of the contract. Any MBE participation obtained shall be reported to the Department.

**(B) Women Business Enterprises 2.0 %**

- (1) *If the WBE goal is more than zero*, the Contractor shall exercise all necessary and reasonable steps to ensure that WBEs participate in at least the percent of the contract as set forth above as the WBE goal.
- (2) *If the WBE goal is zero*, the Contractor shall make an effort to recruit and use WBEs during the performance of the contract. Any WBE participation obtained shall be reported to the Department.

**Directory of Transportation Firms (Directory)**

Real-time information is available about firms doing business with the Department and firms that are certified through NCUCP in the Directory of Transportation Firms. Only firms identified in the Directory as MBE and WBE certified shall be used to meet the MBE and WBE goals respectively. The Directory can be found at the following link. <https://partner.ncdot.gov/VendorDirectory/default.html>

The listing of an individual firm in the directory shall not be construed as an endorsement of the firm's capability to perform certain work.

**Listing of MBE/WBE Subcontractors**

At the time of bid, bidders shall submit all MBE and WBE participation that they anticipate to use during the life of the contract. Only those identified to meet the MBE goal and the WBE goal will be considered committed, even though the listing shall include both committed MBE/WBE subcontractors and additional MBE/WBE subcontractors. Any additional MBE/WBE subcontractor participation above the goal for which letters of intent are received will follow the banking guidelines found elsewhere in this provision. All other additional MBE/WBE subcontractor participation submitted at the time of bid will be used toward the Department's overall race-neutral goals. Only those firms with current MBE and